



**Office of the Chairman**  
Post Office Box 998  
Portsmouth, Virginia 23705-0998  
Ph: (757) 393-8200 • Fax: (757) 393-5236

**PORTSMOUTH CITY SCHOOL BOARD  
SCHOOL BOARD ORGANIZATION  
2020  
SPECIAL COMMITTEE ASSIGNMENTS**

**BUDGET AND FINANCE**

Mr. Claude C. Parent  
Rev. Cardell C. Patillo

**THE COMMITTEE'S RESPONSIBILITIES:** The committee consists of two members who assist the Superintendent and his staff in reviewing monthly financial reports, internal and external audits; ensures policy compliance; raises financial concerns; explores solutions to safeguard the division's resources; and reviews other financial information for the School Board's consideration. The committee shall meet once a month with the Superintendent and his designees.

**CITY COUNCIL LIAISONS**

Mr. Claude C. Parent  
Rev. Cardell C. Patillo

**THE COMMITTEE'S RESPONSIBILITIES:** The committee consists of two members who work with the liaisons from City Council on matters related to the school division's needs, budget appropriations, the Capital Improvement Program, and other matters as appropriate to the needs of the school division. The committee shall meet with the city liaisons at least once a quarter for the Board's consideration.

**CORPORATE SPONSORSHIPS**

Ms. LaKeesha S. Atkinson  
Mr. De'Andre A. Barnes

**THE COMMITTEE'S RESPONSIBILITIES:** The committee consists of two members who work with corporate sponsors to secure advertising and sponsorship opportunities for the raising of funds to supplement PPS athletic programs and for ensuring that such advertising and sponsorship will be in compliance with School Board Policies and Regulations. The committee will meet as often as necessary to secure funding for the Board's consideration.

**CURRICULUM AND INSTRUCTION**

Mrs. Costella B. Williams  
Mrs. Sarah D. Hinds

**THE COMMITTEE'S RESPONSIBILITIES:** The committee consists of two members who assist the Division Superintendent and the Department of Curriculum and Instruction staff in reviewing matters related to existing and new curriculum and educational programs, SOL benchmark reports, curriculum adoptions, school improvement plans, professional development offerings, and other related curriculum issues. The committee will meet at least bimonthly with the appropriate curriculum staff and report to the School Board on matters for their consideration.

**HUMAN RESOURCES COMMITTEE**

Mrs. Costella B. Williams  
Mrs. Tamara L. Shewmake

**THE COMMITTEE'S RESPONSIBILITIES:** The committee consists of two members who assist the Division Superintendent and the Department of Human Resources staff in reviewing personnel policies relating to staff, assists as needed in the interviewing process, and reviews hiring recommendations of the Division Superintendent. The committee will meet at least bimonthly with the Division Superintendent and appropriate Human Resources staff members and will report to the School Board on matters for their consideration.

**LEGISLATIVE AND POLICY**

Mrs. Costella B. Williams  
Ms. Angelia N. Allen

**THE COMMITTEE'S RESPONSIBILITIES:** The committee consists of two members who assist the Division Superintendent and his staff in reviewing policies, changes to current policies, addition of new policies, and deletion of outdated policies based on changes in law and recommendations from the Virginia School Boards Association (VSBA). The committee will meet as often as necessary to update policies from the VSBA and report its finding to the School Board.

## **MINORITY CONTRACTORS BUSINESS POLICY**

Mrs. Costella B. Williams  
Ms. LaKeesha S. Atkinson

**THE COMMITTEE'S RESPONSIBILITIES:** The committee consists of two members who assist the Division Superintendent and his designees in achieving the following goals: (1) to provide minorities and women equal opportunity to participate in all aspects of the School Board's contracting and purchasing programs, including, but not limited to, participation in procurement contracts for materials, services, construction, repair work activities, and lease agreements; (2) to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, sex, religion, national origin, age, disability, or status as a service-disabled veteran, and (3) to conduct its contracting and purchasing programs in a manner that will prevent any discrimination prohibited by state and federal laws relating to discrimination in employment. The committee will meet as often as necessary to update the School Board of its recommendations and findings.

## **TECHNOLOGY AND OPERATIONS**

Mr. Ted J. Lamb  
Rev. Cardell C. Patillo

**THE COMMITTEE'S RESPONSIBILITIES:** The committee consists of two members who assist the Superintendent, the office of Information Technology staff and the office of Operations in reviewing the division's technology plan, in assisting with the development of policies related to technology to keep them current and relevant and to recommend to the School Board initiatives and expenditures as needed. The committee will also assist the Superintendent and the office of Operations in reviewing the needs of the division's buildings, and grounds, and transportation issues. The committee will meet bimonthly to update the School Board of its recommendations and findings.

## **SPECIAL COMMITTEES**

### **CAREER AND TECHNICAL EDUCATION ADVISORY**

Mrs. Sarah D. Hinds  
Mrs. Tamara L. Shewmake

### **AD HOC STUDENT DISCIPLINARY**

Mr. Claude C. Parent  
Ms. LaKeesha S. Atkinson

### **WELLNESS**

Mr. Ted J. Lamb  
Mr. De'Andre A. Barnes

# SCHOOL BOARD ORGANIZATION 2020

## BOARDS/COMMISSIONS ASSIGNMENTS

### Access College Foundation

Ms. LaKeesha S. Atkinson, Delegate  
Mrs. Sarah D. Hinds, Alternate

### CUBE

Mrs. Tamara L. Shewmake, Representative  
Mr. De'Andre A. Barnes, Alternate

### Governor's School for the Arts

Rev. Cardell C. Patillo, Director  
Ms. Angelia N. Allen, Alternate

### Southeastern Cooperative Educational Programs (SECEP)

Ms. Angelia N. Allen, Representative  
Rev. Cardell C. Patillo, Alternate

### VSBA Convention Delegates

Mrs. Angelia N. Allen, Delegate  
Mrs. Sarah D. Hinds, Alternate

### WHRO

Ms. LaKeesha S. Atkinson, Representative  
Mr. Ted J. Lamb, Alternate