

Title IX Formal Complaint Form

General Statement of Policy Prohibiting Sexual Harassment

Portsmouth Public Schools maintains a firm policy prohibiting all forms of discrimination based on sex. Sexual harassment and sexual violence against students or employees is sex discrimination. All persons are to be treated with respect and dignity. Sexual violence, sexual advances, or other forms of personal harassment by any person, male or female, which create an intimidating, hostile, or offensive environment will not be tolerated under any circumstances.

Complainant: _____

Parent/Guardian: _____

School Building: _____ Grade: _____

Home Address: _____

Email Address: _____

Cell Phone: _____ Work Phone: _____

Date of Alleged Incident(s) _____

Name of person you believe has engaged in sexual harassment or sexual violence:

Name of person(s) who were the target of the harassment, if any (you, a friend, etc.)

List any witnesses that were present:

Where did the incident(s) occur?

Describe the incident(s) as clearly as possible, including such things as: what specific verbal statements were made, if any (including comments, threats, requests, demands, etc.); what, if any, physical contact was involved; what force, if any, was used. (Attach additional pages if necessary.)
